Category	Month	1	2	3	4	5	6	7	8	9	10	11	12	13
Funding	Notification	■												
	Installment (85%)		■											
Final year project (Uni)	Start date		■											
Brand development and design	Logo design		■											
	Set up platforms		■											
	Add content		■	■	■	■	■	■	■	■	■	■	■	■
Skill enhancement	Logic Pro tutoring		■	■										
	Mix and Mastering				■									
	Composing (at home)	■	■	■	■	■	■	■	■	■	■	■	■	■
Workshop development	Collaborate with music leaders			■	■									
	Workshop dev. (Consultant support)					■								
	Purchase equipment					■								
Pilot workshops	Create participant surveys					■								
	Specialist education setting workshops						■	■						
	VI charity workshops						■	■						
	Evaluate / finalise							■						
Marketing	Brochure design / printed								■					
	Brochure added to social media								■					
	Business card printed								■					
Promotion	Distribute marketing materials									■				
	Network with VI charities / education									■	■	■	■	■
	Explore and attend VI events									■	■	■	■	■
Final year project (Uni)	End date									■				
Funding	Installment (15%)													■
	Evaluation													■

Key: yellow = cost related, green = travel expenses, blue = project tasks

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